

POSITION: Licensed Practical Nurse, GS-620-5**NUMBER OF VACANCIES:** Multiple Full-time positions**FUNCTIONAL STATEMENT:** LPN**TYPE OF APPOINTMENT:** Permanent/Temporary**SALARY RANGE:** \$30,471 to \$37,500 per annum**NOTE 1:** Eligible employees may be non-competitively reassigned to fill this position as an exception to merit promotion.**NOTE 2:** First consideration will be given to those who apply by 5/5/03.**NOTE 3:** External applicants who have not been reviewed and approved by the professional nursing standards board will be given a temporary appointment not-to-exceed 13 months, pending board approval.**NOTE 4:** This agency provides reasonable accommodations to applicants with disabilities. If you need a reasonable accommodation for any part of the application and hiring process, please notify the agency. The decision on granting reasonable accommodation will be on a case-by-case basis.**NOTE 5:** A pre-employment physical examination may be required for an applicant not currently employed by the VA Medical Center who is tentatively selected.**NOTE 6:** A drug test may be required for any applicant tentatively selected from outside the VA Medical Center.**NOTE 7:** Fingerprinting by Human Resource staff will be required of all tentatively selected applicants as part of a pre-employment security background investigation.**NOTE 8:** If hired as a permanent employee this is a Bargaining Unit position, otherwise this is a Non-Bargaining Unit position.**TOUR OF DUTY:** M-F, dayshift. The work conditions may require a change in the tour of duty, depending upon the needs of the Service.**LOCATION:** Positions are located in the Portland and Vancouver Primary Care Clinics and are functionally under the Primary Care Division, Portland VAMC, however, it may be necessary to use the selectee's services at different locations throughout the medical center.**AREA OF CONSIDERATION:** First area of consideration will go to current permanent employees of this medical center including Willamette National Cemetery, Regional Counsel and Veteran Outreach Center. Second area of consideration will go to any qualified U.S. Citizen.

Displaced/Surplus Federal Employees: Employees covered under the provision of the inter-agency Career Transition Plan (ICTAP) and Career Transition assistance Plan (CTAP) (displaced VA Employees) eligibles will be given priority consideration for vacancies within the **local commuting area** for which they are well qualified. Applicants requesting this consideration must attach appropriate proof of the ICTAP eligibility with their application.

DUTIES: The complete Functional Statement may be reviewed in Human Resources Management Division. The following duties and responsibilities are taken from the functional statement and are considered to be a brief extract. The incumbent, under the direction of the primary nurse, performs a variety of routine and complex patient care techniques based on the needs of the clinic to which assigned. Delivers skilled individualized patient care to adult and elderly patients within an ambulatory care setting. Duties include: observing patient needs and selecting priorities in patient care; anticipating the needs of the patient giving special attention to detail of care. Performs a range of monitoring activities which include taking and recording vital signs, obtaining specimens, glucose monitoring and setting up diagnostic examinations. Participates in patient/family health promotion education and activities. Administers oral, I.M., and S.Q. medications. Documents patient care in an accurate and timely manner using CPRS/VISTA/HPRO electronic entry. The incumbent will be expected to perform EKG, spirometry, cerumen removal, immunizations, dressing changes, straight cath, bladder scan, suctioning, and phlebotomy.

Qualifications:

Licensure: Full active, current and unrestricted licensure as a graduate licensed practical or vocational nurse in a state, territory or commonwealth (i.e., Puerto Rico) of the United States, or District of Columbia.

Educational Requirements: Graduate of a school of practical or vocational nursing approved by the appropriate State accrediting agency and/or the National League for Nursing at the time the program was completed by the applicant.

Well Qualified (CTAP/ICTAP): A well-qualified candidate is defined as one who meets the qualification and eligibility requirements for the position, including all educational/experience and selective factors (when applicable), and is able to satisfactorily perform the duties of the position upon entry.

EQUAL EMPLOYMENT OPPORTUNITY: All qualified applicants will receive equal consideration without regard to race, religion, color, national origin, sex, politics, marital status, non-disqualifying physical or mental handicap, age or membership or non-membership in a labor organization.

HOW TO APPLY (First Consideration Applicants): In order to be considered for this vacancy, interested employees must complete and submit VA Form 5-4078, Application for Promotion or Reassignment, to be received in Human Resources Management Division P4HRMS. This form is available in Human Resources Management Division. **This position will remain open until filled.**

HOW TO APPLY (Second Consideration Applicants): In order to be considered for this vacancy, interested applicants must complete and submit:

- A. VA Form 10-2850c, Application for Associated Health Occupations.
- B. OF-306, "Declaration for Federal Employment.
- C. DD-214, "Certificate of Release or Discharge from Active Duty" (if claiming veterans preference and/or VRA eligibility).
- D. SF-15, "Application for 10-point Veteran Preference" (with required documentation for proof). (if applicable)

You may obtain these forms by contacting one of the Personnel Clerks at (503) 273-5236 or you may visit the Human Resources Management Division Office, Building 16, Room 300, 3710 SW US Veterans Hospital Road, Portland, OR 97207. You can return or mail your completed application to the above address **ATTN: Announcement T38-03-379.**

HOW TO OBTAIN FORMS:**In Portland:**

VA Medical Center
Human Resources Management Division
3710 SW US Veterans Hospital Road, (Bldg. 16, Room 300)
Portland, OR 97207. Phone # (503) 273-5236

If Mailing:

VA Medical Center,
Human Resources Management Division (P4HRMS)
P.O. Box 1034
Portland, OR 97207

Human Resources Management Division will not photocopy any application material; applicants are responsible for making photocopies prior to submitting applications. Applications must be received in Human Resources Management Division in the Portland office as listed above. **This position will remain open until filled.** Applications will not be returned to applicants. For additional information you may contact Personnel (503) 273-5236.